

université
PARIS-SACLAY

BIENVENUE !
WELCOME !
WILLKOMMEN !
BIENVENIDOS !
BENVENUTO !
HUANYING !



International Welcome Desk

International and European Affairs Office

Pôle accueil international

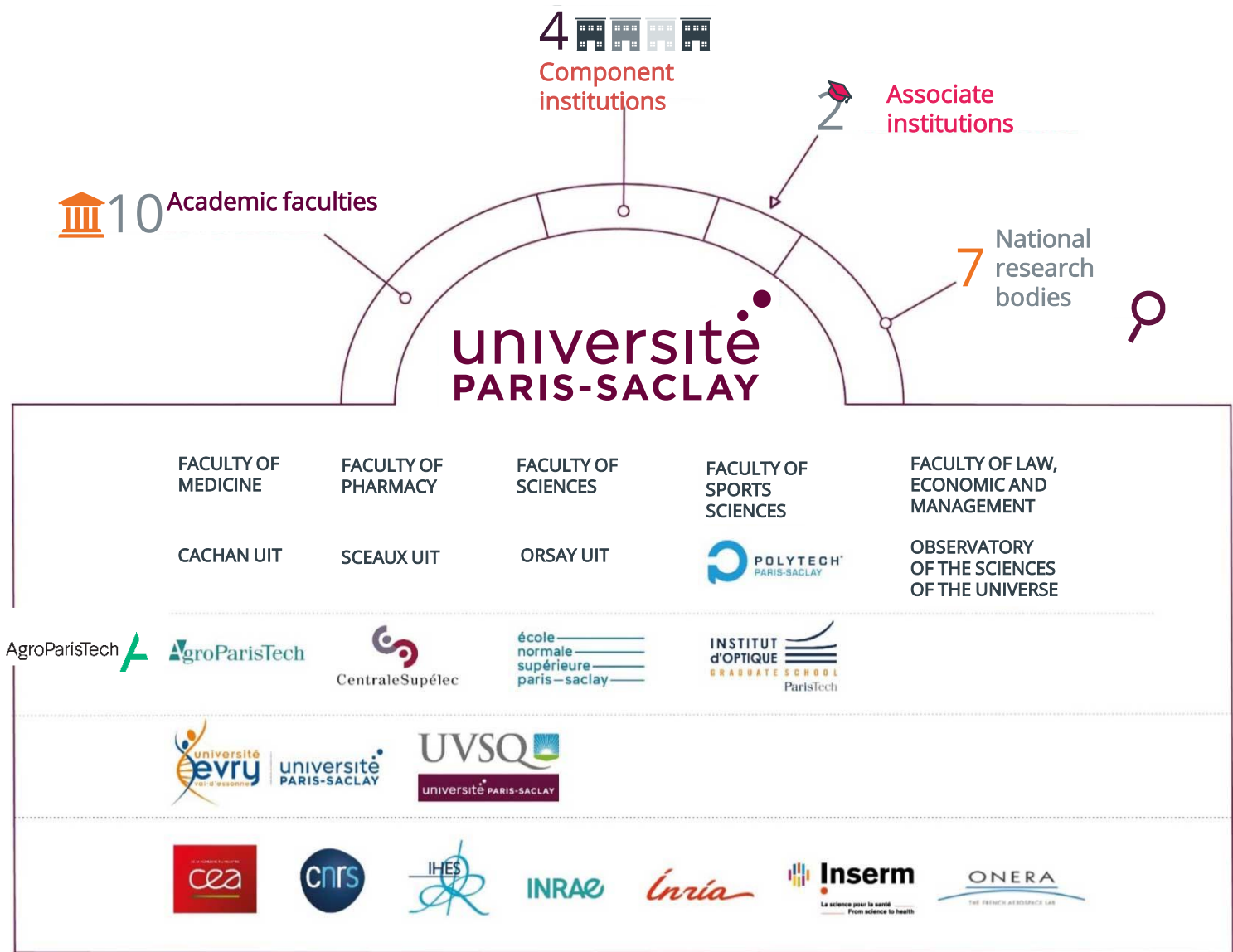
Direction des Relations internationales et européennes (DRIE)

International.welcomedesk@universite-paris-saclay.fr




International Welcome Desk team

Elisa,	Head of the International Welcome Desk
Yasmina,	Student visa and residence permit advisor
Mathilda,	International student advisor
Juliette,	Coordinator of international student welcome and integration
Sandra,	Coordinator of PhD student and researcher welcome and integration
Paul, Habib and Jessica,	International Welcome Desk student ambassadors



Paris-Saclay university is a new member of Euraxess



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EURAXESS
Researchers in motion

Home | Jobs & Opportunities | Living & Working in Europe | Career Development | Initiatives | Network | ERA Talent Platform

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Université Paris-Saclay

FRANCE

EURAXESS Contact Point

Université Paris-Saclay

Contact Information

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Description

Université Paris-Saclay was born from the shared ambition of French universities, grandes écoles and national research organisations. As a leading university in Europe and the world, it covers the fields of science and engineering, life sciences and health, and humanities and social sciences. The university's science policy closely intertwines research and innovation, incorporating both basic and applied science to tackle major societal challenges.

Located to the south of Paris, Université Paris-Saclay extends across a vast and rich local area. Its location strengthens both its international visibility and its close ties with its socio-economic partners (major companies, SMEs, start-ups, local authorities, charities).

Université Paris-Saclay also appears in the **world's Top 20 universities** according to the Academic Ranking of World Universities 2024. The ranking ranks the world's most productive research universities and is published annually by Shanghai Jiao Tong University. **Université Paris-Saclay is ranked as France's top university.**

Personalized assistance to international PhD students and researchers is provided by the local Euraxess center [Science Accueil](#), partner of Paris-Saclay university :

<https://www.euraxess.fr/information/centres/science-accueil>

contact@science-accueil.org

[+33 \(0\) 1 70 26 41 40](tel:+332170264140)

Our Expertise

- Administrative support

Location

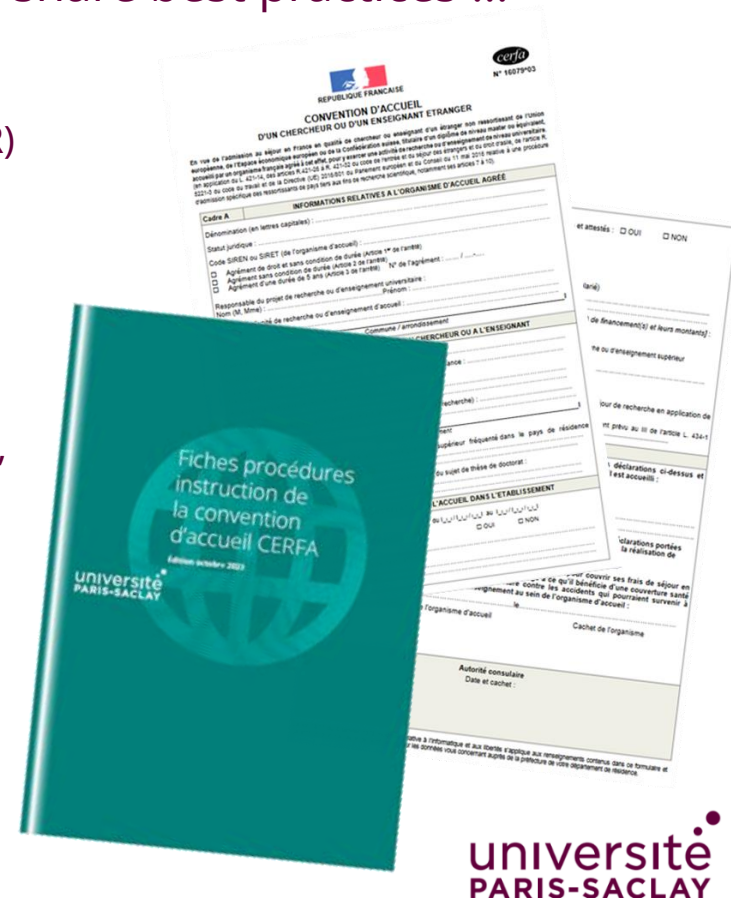
City	Orsay
Street	Direction des Relations Internationales et Européennes, bâtiment 300, rue du Château
Postal Code	91400



A support service for various teams welcoming international PhD students and researchers (doctoral schools, laboratories, human resources departments...)

To improve welcoming process, animate a network, provide information and training sessions, share best practices ...

- ✓ Convention de séjour de recherche (CSR)
- ✓ Convention d'accueil (CA)
- ✓ And :
 - Entry and stay conditions for foreign students, PhD students, researchers (visas and residence cards application, change of status)
 - Work authorization
 - Health insurance
 - Taxation
 - Unemployment
- ✓ Make sure this network can orientate international PhD students and researchers to the right service



Your local Euraxess service for personalized support : Science Accueil



Tél : +33(0)1 70 26 41 40

contact@science-accueil.org

ESPACE PERSONNEL >



[HOME](#) [WHO ARE WE?](#) [OUR MISSION](#) [BECOMING A MEMBER](#) [NEWS](#) [OUR PARTNERS](#) [PRESS](#) [INTERNATIONAL JOBS](#) [CONTACT US](#)

POUR QUE RAYONNE
L'HOSPITALITÉ D'ILE-DE-FRANCE

PREPARE YOUR STAY

HOUSING

LEARNING FRENCH

VISITS AND EVENTS

université
PARIS-SACLAY




*Welcome and integration
services for international
PhD students*

*Dispositifs d'accueil et
d'intégration pour les
doctorants internationaux*

Resources for international PhD students

Information and online services

[Welcome guide | Université Paris-Saclay](#)

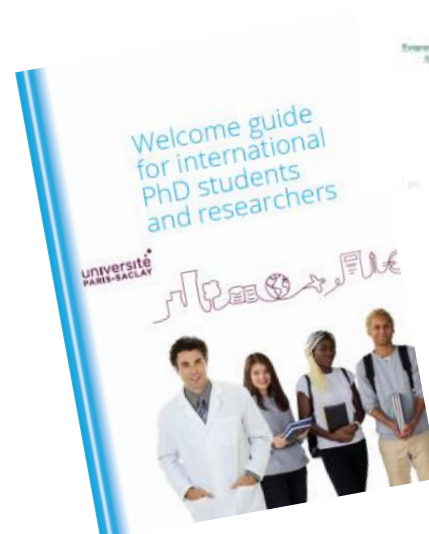
- ✓ **Dedicated web pages** on the university web site
- ✓ A **welcome guide** for international PhD students and researchers
- ✓  **Online Welcome Desk**
- ✓ Co-animated webinars with the **Maison du doctorat** for new PhD students, in July and September

Personnal assistance / helpdesks

- ✓ **The GATE, Guichet d'accueil des talents étrangers**
- ✓ **Our partner Science Accueil**

The welcome guide for international PhD students and researchers

- ✓ Available on line, downloadable
- ✓ The procedures to be followed before your arrival, during your stay and at the end of your stay, explained in a simple and practical way
- ✓ Suggestions and advice to facilitate your integration in France and at the University
- ✓ information about the PhD and research activities at the University of Paris-Saclay

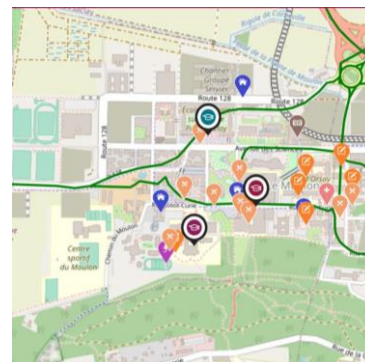




Online Welcome Desk

- ✓ An online platform accessible 24/7
- ✓ A personalized roadmap summarizing the steps to be taken before arrival and upon arrival in France
- ✓ A map with useful places on your campus (transportation, accommodation, catering, culture, sport...)

[Online Welcome Desk](#) | [Université Paris-Saclay](#)



The GATE Paris-Saclay, our local welcome desk – at the beginning of the academic year

- ✓ for students, PhD students, researchers, all internationals
- ✓ Information and personalized support on :
 - The **right to stay**: visa validation, application for a residence permit...)
 - The **right to work**
 - The **search for housing**
 - Requests for housing allowance (CAF)
 - The affiliation to health insurance (CPAM)...
- ✓ Everything in one place, with partners :
CPAM, CAF, France Travail, Science Accueil...



When? Open from August 29th to December 17th , 2025

Where? Building 407, Orsay campus
407 Rue du Doyen Georges Poitou,
91400 Orsay

<https://www.smartagenda.fr/pro/gate-paris-saclay/agenda/>

Partners of the GATE

Support in applying
for a residence permit
for students
and researchers



Science Accueil

Do you work, study or live
on the campus of Paris-Saclay ?
Get personalised support

- Residence permit applications
- Personalised administrative assistance (French/English),
- Help with writing your official documents in French
- Bank accounts, income taxes
- French as a foreign language courses and cultural activities

Health insurance (CPAM)

Information and registration
for social security
Follow-up on your application



Essonne



France travail

Information and support in :

- Registration
- Creating your account
- Looking for a job
- Writing a resume, cover letter, preparing job interviews

Université Paris-Saclay



Students and PhD students
can find information on:

- Student residence permits
- Housing and catering services
- Health and sports
- Financial and material support



Housing allowance (CAF)

Information on your rights
to housing allowance
Follow-up on your application

Public transport in Ile-de-France (RATP)



Information on transport cards
(student imagineR card, Navigo pass)
Transport network (RER trains, bus lines, etc)

Versailles CROUS services



Campus France

Information on how to settle in France,
health insurance, preventive measures



Make an appointment at the GATE

- ✓ with Science Accueil,
- ✓ or with a partner



Residence permits

Support in applying for a residence permit for students and researchers

Science Accueil

Do you work, study or live on the campus of Paris-Saclay? Get personalised support
Residence permit, administrative assistance
Help with writing your official documents
Bank accounts, income taxes
French as a foreign language courses
Cultural activities

France Travail

Registration
Creating your account
Looking for a job: Writing a resume, cover letter, preparing job interviews

CROUS de Versailles

Information about Crous services
Assistance with Izly cards
Application follow-up

Public transport in Île-de-France

Information on transport cards (ImagineR, Navigo) and transport network (RER, buses, etc.)



Book an appointment

<https://gate.paris-saclay.fr>



Université Paris-Saclay

Students at UPSaclay
Student residence permits
Housing and catering services
Health and sports
Material and financial support

Institut Polytechnique de Paris

International Public at IP Paris
Student and researcher residence permits
Housing and catering services
Health, Student life on campus
Education at IP Paris

Housing allowance (CAF)

Information on your rights to housing allowance
Follow-up on your application

Health insurance (CPAM)

Information and registration for social security
Follow-up on your application

Campus France

Information on how to settle in France
health insurance, preventive measures



- ✓ A free international mentoring programme for international students including PhD students arriving for the first time in France to study at Université Paris-Saclay
- ✓ Help international students to settle and integrate well on campus and more generally in France, thanks to a local student :
 - Visit the campus and the city
 - Get tips on student life
 - Go out in Paris
 - Learn French
- ✓ Participate in activities with the buddies throughout the year :
 - Intercultural workshops
 - Visits and tours in Paris
 - Social events for the Buddies

Inscriptions : <https://www.universite-paris-saclay.fr/parrainage-international>

Des questions ? buddy.programme@universite-paris-saclay.fr



Conversation and integration workshops

Registration: <https://www.universite-paris-saclay.fr/actualites/integration-workshops-french>
Any questions? Integration.workshops@universite-paris-saclay.fr



Where ?

At the Centre de Langues Mutualisé (Eiffel building)



When ?

- From October to December
- and February to May



For whom ?

International students and PhD students arriving for the first time in France from all Paris-Saclay institutions



What?

Weekly 1-hour discussions in groups of 4-6 international students and 1 French-speaking student



About what ?

Various topics, chosen by the students of the group: life on campus, services, finding your way on campus, places to eat and buy groceries, places to visit, sports...

International
Welcome Desk

INTEGRATION WORKSHOPS



Student or PhD
student at Université
Paris-Saclay ?

Come along to our
integration workshops
to speak with local
students in French and
socialize in a friendly
environment!



from XX XXX
to XX XXXX

For more info and registration, scan the QR code



Contact :

integration.workshop@universite-paris-saclay.fr

Crous
Versailles

université
PARIS-SACLAY



université
PARIS-SACLAY

Learn French at our University
(Faculty of Sciences)

<https://www.sciences.universite-paris-saclay.fr/french-foreign-language/>



To get information

Pour recevoir des informations



Welcome guide for international PhD students and researchers - Accueil des publics internationaux | Université Paris-Saclay



Newsletter International Welcome Desk



@upsaclayinternational



International.welcomedesk@universite-paris-saclay.fr



WhatsApp Université Paris-Saclay International

Contact information of staff members for students, PhD students and researcher:
<https://www.universite-paris-saclay.fr/en/vie-de-campus/accueil-des-publics-internationaux/contact-information>

Pour recevoir des informations

To get information

If you need support to :

- Get your residence permit
- Register for social security
- Apply for accommodation allowance (CAF)
- Meet other PhD students and integrate in France
- Know who to contact for another request
- Learn French

Contact :

